



Fact Sheet Summer Term 2023 / Winter Term 2023

Institutional Information

The Institution		
Full legal name of the institution	Business & Law School Hochschule für Management und Recht	
ERASMUS-Code	D POTSDAM 04	
The International Student Office		
Address	Berlin Calandrellistr. 1-9 12247 Berlin GERMANY	Hamburg Am Kaiserkai 1 20457 Hamburg GERMANY
Website	www.businessschool-berlin.de , https://www.bsp-campus-hamburg.de/	
International Office Campus Berlin / Hamburg	Carina Webermann (Head of International Office) Phone: 0049 30 766 837 5-149 Mail: carina.webermann@businessschool-berlin.de Mariia Stojanovic (Incoming and Outgoing) Phone: 0049 30 766 837 5-146 Mail: mariia.stojanovic@businessschool-berlin.de Vanessa Brähler (Incoming: Academic Advisor) Phone: 0049 30 766 837 5-176 Mail: vanessa.braehler@businessschool-berlin.de	
Studying in Berlin		
Term dates	Summer Term: 1 April – 30 September	
<i>Subject to modifications</i>	Welcome Day for international students	31 March 2023
	Lecture Period (first exam period included)	03 April 2023 – 21 July 2023
	Holidays	07 April 2023, 10 April 2023, 01 May 2023, 18-19 May 2023, 29-30 May 2023
	Semester Break	24 July 2022 – 30 September 2023
	Winter Term 1 October – 31 March	
	Welcome Day for international students	tba
	Lecture Period (first exam period included)	09 October 2023 – 16 February 2024
	Holidays	03 October 2023 18 December 2023 – 05 January 2024
	Semester Break	19 February 2024 – 31 March 2024
Application deadlines	Winter term: 01 June Summer term: 01 December	
Language requirements	German B2 (for modules in German language) English B2 (for modules in English language)	
Courses taught in English	The BSP constantly increases the number of English-taught courses and modules; a list is available upon request.	
Accommodation	Accommodation needs to be arranged privately. Please see the survival guide for more information.	



B.Sc. Business Administration B.Sc. International Business Administration B.Sc. Communication Management B.A. Fashion Marketing B.A. Fashion Journalism B.Sc. Business Psychology	M.Sc. Business Administration M.Sc. Business Innovation and Entrepreneurship M.Sc. Sustainability and Management M.Sc. Media Psychology M.Sc. Sports Psychology M.Sc. Business Psychology State Exam Law
Student numbers	
	Approx.. 1600 students (Berlin & Hamburg)
Tuition fees and other fees	
	Study Abroad (30 ECTS): € 3.540 per semester (subject to modifications) If you come to the BSP from one of our partner universities, please ask your home institution's International Office which tuition fee applies to you. Public transport ticket (valid for 6 months): € 195
Application	
	Please send the following documents electronically as one PDF file to the International Office. <ul style="list-style-type: none"> • BSP Application Form (available upon request) • recent Transcript of Records • proof of sufficient language proficiency (if studying in German, B2 is recommended) • Course selection (Learning Agreement) • copy of ID card / passport • 1 photo • proof of sufficient health insurance for your stay in Germany (EU Health Card/Private Health insurance provider)
Visa	
	Non-EU/EEA citizens must apply for a visa for university studies before their departure to Germany. Further information is provided by the German Embassy or Consulate in your home country. A list is available on the website of the German Foreign Affairs Office (Auswärtiges Amt): http://www.auswaertiges-amt.de/DE/Laenderinformationen/03-WebseitenAV/Uebersicht_node.html A visa application costs approximately € 60 and may take one to three months to be processed.